

FILED
JUN 03 2013
CITY CLERK

RESOLUTION NO. 11, 2013

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Transit budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfer be made in the Account heretofore appropriated for the use of said Department:

FROM: #0621-0062-01-423.015	TO: #0621-0062-03-437.030
Repair Supplies \$5,000.00	Vehicle Repair & Maintenance \$5,000.00
Total \$5,000.00	\$5,000.00

Introduced by: _____ Don Morris, Councilman

Passed in open Council this _____ day of _____, 2013.

_____ Norman Loudermilk, President

ATTEST: _____ Charles P. Hanley, City Clerk

Presented by me to the Mayor this _____ day of _____, 2013.

_____ Charles P. Hanley, City Clerk

Approved by me, the Mayor, this _____ day of _____, 2013.

_____ Duke A. Bennett, Mayor

ATTEST: _____ Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Correct account.
0621-0062 Transit 0621-0062 Transit

DATE: May 6, 2013

	Account #	Account Name	Amount
FROM:	<u>0201-0048-02-423.015</u>	<u>Repair Supplies</u>	<u>\$ 5,000</u>
TO:	<u>0201-0048-03-437.030</u>	<u>Vehicle Repair & Maintenance</u>	<u>\$ 5,000</u>
FROM:			\$
TO:			\$
FROM:			\$
TO:			\$
FROM:			\$
TO:			\$

Total Amount to Be Transferred \$ 5,000

Department Head Approval: Bradley Miller Date: May 6, 2013
(Forward to Mayor) Signature

Mayoral Approval: De A. Breda Date: 5-8-13
(Forward to Controller) Signature

Controller Approval: LEONARD ELLIS Date: 5/28/13
(Forward to the Legal Department)

Received by Legal: MAY 29 2013 Resolution # 11
Date CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

Transfer from Repair Supplies to Vehicle Repair and maintenance is to correct an over budget line item created by necessary repairs that transit could not perform on site.

Jenkins, Nancy

From: Miller, Brad
Sent: Thursday, May 30, 2013 8:58 AM
To: Jenkins, Nancy
Subject: RE: Your Resolutions

Nancy,

My fault, . The transfers are for Transit but I
used the line item numbers from MVH. The line item numbers should be:

0621-0062-01-414.010 Laundry & Uniforms
0621-0062-01-415.010 CDL

0621-0062-02-423.015 Repair Supplies
0621-0062-03-437.030 Vehicle Repair and Maintenance

You can take these to Melissa and have her make the changes or I can send you or her corrected forms. Let me know.

From: Jenkins, Nancy
Sent: Thursday, May 30, 2013 8:14 AM
To: Miller, Brad
Subject: RE: Your Resolutions

Good morning Brad,

Please let me know the next step. Thanks.

Nancy Jenkins
City of Terre Haute
Legal Department
812.244.2373

From: Miller, Brad
Sent: Wednesday, May 29, 2013 4:49 PM
To: Jenkins, Nancy
Subject: RE: Your Resolutions

Nancy,

Yes, please. I'm not infallible but I seem to remember that both transfers that required Council were Transit. Thanks.

From: Jenkins, Nancy
Sent: Wednesday, May 29, 2013 3:50 PM
To: Miller, Brad
Subject: Your Resolutions

Brad,

I have your two resolutions and want to be sure you know that on the Department or Fund line "Transit" has been marked through and MVH has been written in. Is this what you want? Do you want me to send a copy of these changes?